

December 3, 2020

OPEN SESSION MINUTES: SPECIAL MEETING  
THE BOARD OF TRUSTEES OF THE POLICE RETIREMENT SYSTEM OF ST. LOUIS

The special meeting of the Board of Trustees of The Police Retirement System of St. Louis was held on Thursday, November 5, 2020 at 3:00 P.M. via electronic formats.

Trustees and staff members were invited to participate either in person or via a Zoom video meeting.

Chairman Leopold called the meeting to order at 3:00 P.M. at which time Director Lawson took Roll Call and confirmed a quorum with the following Board members in attendance either in-person or electronically via Zoom:

Det. Wallace K. Leopold, Chairman  
Ms. Beverly Fitzsimmons, Deputy Comptroller (via Zoom)  
Sgt. Michael A. Frederick, Retired  
Capt. Michael Mueller  
Det. Leo G. Rice  
Det. Samuel G. Zouglas, Retired  
Mr. Richard Kismer (via Zoom)

Trustees Ms. Ann Hunter and Sgt. Gary R. Wiegert, Retired were absent.

Others present were:

Mr. Mark Lawson, Executive Director  
Mr. George Weindel

1. Roll Call Vote to temporarily adjourn open session to hold a closed meeting.

MOTION

Chairman Leopold moved that the Board temporarily adjourn open session to hold a closed meeting in order to:

- a. Discuss the hiring, firing, disciplining or promoting of particular employees, pursuant to Section 610.021, subsection 3 of the Missouri Revised Statutes;
- b. Consider individually identifiable personnel records, performance ratings or other records pertaining to employees or applicants for employment, pursuant to Section 610.021, subsection 13 of the Missouri Revised Statutes;

Motion was seconded by Trustee Zouglas.

Chairman Leopold then called for a Roll Call Vote; and upon vote, the following was recorded:

<u>Yes</u>	<u>No</u>		
Ms. Fitzsimmons	0	Yes – 7	No – 0
Sgt. Frederick			
Mr. Kismer			
Chairman Leopold			
Cap. Mueller			
Det. Rice			
Det. Zouglas			

Motion passed 7 to 0.

Chairman Leopold temporarily adjourned Open Session at 3:04 P.M.

Open Session resumed at 3:11 P.M.

2. Personnel & Policy Committee Report – The Personnel & Policy Committee met on this date. Committee Chairman Rice reported to the Board on the following:
  - a. Recommendation to Fill Position of Benefits Specialist (Accounts Payable)

MOTION

Chairman Leopold moved that the Board affirm the Executive Session Motion to hire Ms. Michelle Stewart for the position of Benefits Specialist/Accounts Payable with an annual salary of \$35,000.00 with 6-month probationary period contingent on Ms. Stewart providing a clear police background check.

Motion was seconded by Trustee Rice, and upon vote, the following was recorded:

It was noted by Trustee Frederick that Ms. Stewart was the only interviewee for this position.

Yes – 5	No – 2	<u>Motion passed 5 to 2.</u>
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- b. Proposed Revisions to Trustees Manual, Section 6 – Director Lawson reported that the Personnel and Policy Committee met and took into consideration the following two proposed revisions to the Trustees Manual.

- 1) 6.01 Standing Committees of the Board – The Committees would go from 8 to 7 by combining the Pre-retirement and Veteran Affair committees.

In keeping with the Board’s Policy XVI of the Trustees’ Policy Manual, any motion to change policy will lay over for 30 days and the vote will be taken during the next regular monthly Board meeting.

- 2) 6.04 Number of Members on Committees – The number of members to serve on any committee solely determined by the chair of committee. The recommended policy change is that the chair can have no fewer than 4 and no more than 5 members to committee.

In keeping with the Board’s Policy XVI of the Trustees’ Policy Manual, any motion to change policy will lay over for 30 days and the vote will be taken during the next regular monthly Board meeting.

3. Adjournment of Meeting

MOTION

Chairman Leopold moved to adjourn the Meeting.

Motion was seconded by Trustee Frederick, and upon vote, the following recorded:

Yes - 7                      No – 0                      Meeting adjourned at 3:16 P.M.

Submitted to the Board of Trustees by Mark Lawson, Executive Director.

Minutes prepared by Kelly Briley and Mark Lawson.

BOARD APPROVED: 07/28/21

ATTEST:

  
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Wallace K. Leopold  
Chairman, Board of Trustees

  
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Leo G Rice  
Secretary, Board of Trustees